

STATEMENT OF PRIMARY RESPONSIBILITIES

The following Statement sets out the principal responsibilities of the Board of Governors of the University of Hertfordshire Higher Education Corporation and is consistent with the University's Instrument¹ and Articles of Government².

- 1 To approve the mission and strategic vision of the institution, long-term academic and business plans and key performance indicators, and to ensure that these meet the interests of stakeholders.
- 2 To ensure that processes are in place to monitor and evaluate the performance and effectiveness of the institution against the plans and approved key performance indicators, which should be – where possible and appropriate – benchmarked against other comparable institutions.
- 3 To delegate authority to the Vice Chancellor, as chief executive and accountable officer to the Regulator, for the academic, corporate, financial, estate and human resource management of the institution. And to establish and keep under regular review the University's policies, procedures and limits within such management functions under the authority of the Vice Chancellor.
- 4 To ensure the establishment and monitoring of systems of control and accountability, including financial and operational controls and risk assessment, and procedures for handling internal grievances and for managing conflicts of interest.
- 5 To establish processes to monitor and evaluate the performance and effectiveness of the governing body itself.
- 6 To conduct its business in accordance with best practice in Higher Education corporate governance and by upholding the Regulator's public interest governance principles and complying with its conditions of registration and any other requirements of the Regulator and its other regulators.
- 7 To be the University's legal authority and, as such, to ensure that systems are in place for meeting all the University's legal obligations, including those arising from contracts and other legal commitments made in the University's name.
- 8 To receive assurance that adequate provision has been made for the general welfare of students.
- 9 To act as trustee for any property, legacy, endowment, bequest or gift in support of the work and welfare of the institution.

Mrs S Harrison-Barker
Secretary and Registrar
Signed: **1 August 2024**

¹ UPR GV04 'Instrument of Government of the University of Hertfordshire'

² UPR GV01 'Articles of Government'